

# ST. JOHN'S LUTHERAN CHURCH AND SCHOOL

## JOB POSITION – Spanish Teacher (Exempt)



### JOB SUMMARY

The Spanish Teacher is responsible for preparing and implementing lesson plans as per the grade levels. In addition to this, they will perform various administrative tasks such as reporting, filing and participation in staff and other required meetings. The Spanish Teacher must be able to develop student's interest in the Spanish language and ensure that the students' pronunciation is accurate. The Spanish Teacher is an exempt part-time position.

### QUALIFICATIONS

- A deeply committed Christian faith, a genuine spirituality, and a humble spirit.
- A Bachelor's Degree in a related field, preferably elementary or middle school education.
- Experience in a Christian day school, LCMS preferred.
- Awareness and adherence to the theology and practice of The Lutheran Church Missouri Synod.
- Strong communication skills with the ability to converse in Spanish fluently.
- Experience as a Spanish teacher in an elementary or middle school.
- Demonstrate great classroom management abilities.
- Must demonstrate experience and interest in working with children, parents, and volunteers.
- The ability to work as a team player supporting and encouraging other staff.
- Must complete and pass a thorough background screening.

### ORGANIZATIONAL STRUCTURE

Duties and responsibilities will be carried out under the direction of the principal.

Annually reviewed by the Board of Personnel with input from appropriate staff and leadership.

### AREAS OF RESPONSIBILITY

- Supports in practice the church and school's statements of purpose, philosophy, goals, and mission statement.
- Exhibit a genuine nurturing, caring attitude to all children.
- Participate in appropriate in-service and workshop programs and attend required meetings.
- Planning and implementing Spanish teaching strategies.
- Provide cultural insights into the Spanish speaking population.
- Giving classroom instruction to the students as per the schedule.
- Developing teaching materials as required.
- Creating teaching plans as per the curriculum.
- Ensure that the students' pronunciation is accurate.
- Scheduling classes, as well as homework and written and/or oral examinations for the students.
- Organizing events to showcase the students' talent.

### OTHER

No job description can cover all the possible tasks that may be required to meet the on-going needs of a vibrant ministry such as St. John's Lutheran Church & School. All staff are expected to embrace any task, whether defined within their respective job description or not, to ensure that the mission and vision of St. John's Lutheran Church & School is accomplished.

For more information or to apply, please contact Kendra Gilmore ([Kendra.Gilmore@stjohnschaska.org](mailto:Kendra.Gilmore@stjohnschaska.org)).